

**MEMORANDUM**

(Pursuant to Section 5(4) of the Small Claims Tribunals Act, Cap 308)

Date: \_\_\_\_\_

**BY HAND**

Claim\*/Counterclaim\* No.: \_\_\_\_\_

The Registrar  
Small Claims Tribunals

**IN THE MATTER OF CLAIM\*/COUNTERCLAIM\***

**BETWEEN**

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**AND**

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We, the undersigned agree that the proceedings of this claim\*/counterclaim\*, which exceeds the prescribed limit of the Small Claims Tribunals but does not exceed \$20,000.00, be convened in the Small Claims Tribunals, and agree that the Small Claims Tribunals shall have the jurisdiction to hear and determine the claim\*/counterclaim\*.

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**SIGNATURE OF CLAIMANT(S)\*/COUNTERCLAIMANT\***

**NAME** : \_\_\_\_\_

**NRIC NO.** : \_\_\_\_\_

**DESIGNATION** : \_\_\_\_\_

**DATE** : \_\_\_\_\_

**COMPANY'S STAMP (IF APPLICABLE)**

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**SIGNATURE OF RESPONDENT(S)\***

**NAME** : \_\_\_\_\_

**NRIC NO.** : \_\_\_\_\_

**DESIGNATION** : \_\_\_\_\_

**DATE** : \_\_\_\_\_

**COMPANY'S STAMP (IF APPLICABLE)**